



Office of the City Clerk

Weekly Report – for Week Ending August 17, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

A meeting was held this week with staff from the Mayor's office, the City Clerk Elections division and LAUSD to plan a coordinated districtwide high school outreach and voter registration drive during the month of September and October.

A presentation and voter registration training was held for members of the Federation of Seniors at the Expo Center (CD9). Attendees were trained on best practices for voter registration and best practices for training their peers. Staff also provided the *Impact of Your Vote* presentation to seniors the St. Barnabas Senior Center (CD1) and informed them of the upcoming changes to the Vote-by-Mail process which will be in effect for the Statewide November Election.

In collaboration with the ACLU's Unlock the Vote, and as part of the City Clerk's Free the Vote Initiative targeting voting-eligible prison inmates, voter information and registration forms were provided at the Twin Towers Correctional Facility (CD14).

Voter information tables were staffed at multiple general community events throughout LA including the Flourish Now Job Fair (CD15), the 9th Annual Back-to-School Drive & Community Dinner (CD4), the La Tanabata Festival (CD14), and #Stay Connected 2018 (CD9). Event attendees were able to register to vote or become poll workers in the upcoming elections.

As part of our services to persons experiencing homelessness, a meeting was held with a representative from the Salvation Army to discuss voter outreach efforts for the populations it serves and to strategize on how to best provide registration and information opportunities for shelter residents. Also, a voter information table was staffed at the Homeless Care Days event in CD1.

An *Impact of Your Vote* presentation was made at the All Saints Episcopal Church (CD1), initiating this fiscal year's faith-based outreach initiative.

In all, a total of 705 community members were reached this week and 54 registered to vote.



Neighborhood Council Elections

On August 13, the Budget and Finance Committee approved a motion (CF 15-1022-S3) authorizing the City Clerk to conduct up to 10 NC online elections for 2019. City Council will consider the item next week.



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On August 15, staff met with the Department of Neighborhood Empowerment to discuss each department's role for the 2019 Elections.

Staff continues to work with the Neighborhood Councils to ensure receipt of all NC Election Worksheets by the end of August.

Records Management

Archival Activity

A researcher from the University of Arkansas reviewed copies of the Mayoral addresses from the early 20th century.

Systems

Staff is preparing for the semi-annual data disaster recovery exercise this weekend. Part of the exercise is to simulate a complete system failure at the City Hall and Piper Tech buildings. Applications and databases will be restored from a redundant system across the network. Applications will be inaccessible during the testing period.

The Council and Committee E-Speaker Kiosk application has been re-written utilizing Angular with Websocket to improve the bi-directional communication. In the previous version, the Council President screen and the Clerk screen have a 1-2 second delay before seeing new speaker requests. With the new implementation, there is zero delay and data is pushed to all modules in real-time, improving efficiency.

Neighborhood Council (NC) Funding Program

Spending has been slow for the current fiscal year as NCs are holding meetings to finalize and approve their FY18/19 budgets. To date, the system has obligated \$322,658, or just under 8% of its \$4.1M budget. Financial Officer training was cancelled this week due to lack of registrations.